

**Clayton Valley High School
Safe and Sober Grad Night 2011
Minutes for 1/05/11**



1. Welcome/ Introductions

In Attendance: Lori Cooper, Krista Smith, Marie Dominguez, Diane Stack, Warren and Becky Anderson, Lupe Velasquez, Jennifer Alderete, Sue Webb, Vivian Sprague, Serena Whisten, Beth Neudell, Fred and Sandy Fogg, Valerie McDaniel, Diane Doran, Kitty McEntee, and Janet Thys

2. Calendar for 2011

3. Event Chair Reports:

Treasurer: Sue Webb – B & N gift-wrapping raised \$150 in tips. See attached budget report.

Fundraising: Diane Stack - Saturday's E-Waste is set.

Selix in PH by Tahoe Joe's, E-Team starting up in Feb after approval by Mr. Leach

Check-in/Check-out: Lupe Velasquez – will meet with Marie to get lanyards & pockets from shed

Coat Room: Ann Wasserman (not present)– We all need to find leads on party favors & prizes. Nob Hill donated 500 brown bags.

Mail Room: Jennifer Alderete – Will be meeting with yearbook teacher for inserts

Food: Diane Doran - Making food & beverage connections for donations

Memory Lane: Serena Whisten – Mailings going out in March for memory posters, May 13 return deadline. Have contacted UPS store. Maybe get a caricaturist?

T-shirts: Sandy Fogg – Shirt vendors need more info: shirt color, design, etc.

2 inks, mid-lightweight shirt, [Design ideas due by January 14th!](#)

Photos: Kitty McEntee – self-download at Picasso website. Photos will be uploaded into albums that night.

Entertainment: Valerie McDaniel – DJ: Denon & Doyle, Magician: Peter Morissey, Games, casino tables, 2 photo booths , bungee run, obstacle course, sumo wrestlers, rock wall, and more.

Will need MANY volunteers throughout Grad Night.

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Decorations: Marie Dominguez – Will get photographic inventory soon. PartyTime site, 4511 Clayton Rd, was donated by Dianda Enterprise and is available for building and storage as of Friday. Need more builders! Will set a builders’ planning meeting after the All Schools meeting on the 18th.

Publicity: Beth Neudell - Will put together ads for newspapers if given enough notice. Will write article publicizing our Safe and Sober Grad Night to be submitted to Concordian and Pioneer, March/April

Security: Vivian Sprague & Warren Anderson – Will be needing 24 volunteers night of June 7

Tickets: Janet Thys – Now has all of the completed permission forms and excel spreadsheet of seniors

Preview Night: Romina Hansohn & Jackie Ferguson - Will want to advertise to bring in community

4. Open Forum

- Regarding scholarships, [Please check your chair binders for 2010 scholarship form](#). Once we determine how we’ll handle scholarships, we need to make Mr. Leach and Diane Bailey aware of the process so they can steer students in that direction.
- Wed., January 26, meeting and walk through at Centre Concord for lay of the land, building rules, etc: Decorating 6:30-7, Entertainment 7:00-8:00, and Food 8-8:30

5. Future meetings scheduled for Stonebrook’s Community Meeting Room, 4367 Concord Blvd

1) February 2, 2011

Senior parents meeting to be held late in month of February – watch for info & spread the word

2) March 2, 2011

3) April 6, 2011

4) May 4, 2011

5) June 1, 2011

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