

**Clayton Valley High School
Safe and Sober Grad Night 2011
Meeting Agenda
12/02/10**



1. Welcome/ Introductions

In Attendance: Lori Cooper, Marie Dominguez, Valerie McDaniel, Michelle Eberhart, Diane Doran, Fred Fogg, Lupe Velasquez, Krista Smith

2. ETeam fundraiser flyer /website established

3. Event Chair Reports

Food: Diane has connection for donations from Nob Hill and is recruiting help from friends. Will get rolling in January.

Memory Lane: Michelle will make contact with UPS store regarding color copy, laminate, & collecting. Getting paper & materials from storage.

Check-in/Check-out: Lupe wants lanyard & pockets from storage before making orders. Asked for paper grocery bags to handle kids' items.

T-shirts: Filling in for Sandy, Fred asked for guidance and numbers to move forward with shirt vendors. Will get proposal for 400 shirts (design on front and kids' names on back) as well as cost for 1,500 (1.100 for others likely to be with blank backs) in case other schools want to go with us on it for bulk discount

Entertainment: Valerie booked date with Denon & Doyle, Magician, and hypnotist. Photobooth and indoor Reviewed shared costs

Decorations: Marie will go into sheds to do a photographic inventory of items. Many props can be refashioned to fit new theme. Themes and decorating ideas will not be posted. Shhhh! It's secret.

Wednesday, January 26, meeting and walk through at Centre Concord for lay of the land, building rules, etc:

Decorating 6:30-7, Entertainment 7:00-8:00, Food 8-8:30

Tickets: regarding scholarships, Krista contacted CVHS Treasurer and she suggests a parent write a hardship letter to the school and ask that the family make some type of contribution towards the ticket price. Last year Grad Night had a form that needed to be filled out and signed by the parent and student,

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(they were asked to indicate if they could afford a percentage towards the ticket) [Please check your chair binders for this form](#). Once we determine how we'll handle scholarships, we need to make Mr. Leach and Diane Bailey aware of the process so they can steer students in that direction.

4. [Location for building props still needed!](#)

5. Future meetings scheduled for Stonebrook's Community Meeting Room, 4367 Concord Blvd

- a. January 5, 2011
- b. February 2, 2011
- c. March 2, 2011
- d. April 6, 2011
- e. May 4, 2011
- f. June 1, 2011

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